



PARENT / GUARDIAN COMMITMENT

----- GENERAL INFORMATION -----

By enrolling my child/children in Helena Modrzejewska Polish School in Yorba Linda:

1. I am/am responsible for the following fees:

- monthly tuition for the School, payable on the first Saturday of each month to the School's Treasurer, School's Principal or sent directly to School's Account via Zelle (payment@szkolapolska-oc.org) no later than the 15th day of each month;
- The first fee paid late is not subject to penalty. For each subsequent late payment of tuition, an additional fee of \$10.00 will be added;
- In the event of a returned check, an additional fee of \$25.00 will be charged;
- A written withdrawal from the School must be submitted one (1) month prior to leaving the School and no later than on March 31st of the current year. Any refund of overpaid tuition fees will be made within 30 days of leaving the School.

I also acknowledge that failure to pay all fees due, including cash equivalents for unworked hours (details below) before the end of the school year will deprive my child of the right to receive a certificate of completion of a given class and the possibility of enrolling in the School in subsequent years.

In exceptional situations, a more convenient method of paying tuition fees may be agreed upon in advance with the Treasurer or the School Principal.

2. I agree to the following fee structure (payable at the start of School):

- Monthly tuition for 9 months divided into 9 equal fees:
 - For one child, each of the 9 fees will be \$100.00,
 - For two children from the same family: 9 x \$190,
 - For three children from the same family: 9 x \$270.



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3. Early registration (in May and/or June for students currently attending School and in July and August for new students) guarantees a place in the appropriate class and the receipt of textbooks on the first day of School.
4. When registering after the start of the school year, the child is not guaranteed a place in the appropriate class due to limited space.
5. For children wishing to start school in grade 1 and above, the placement of the child in a class will not always be based on their age. In order to determine the child's level and which class will be the most suitable for them, the School may conduct an exam/interview.
6. The condition for admission to kindergarten is to be 4 years old by December 31 of the current school year.
7. Priority for admission to preschool and kindergarten classes is given to children whose siblings are already enrolled in other classes at our School.
8. At the beginning of the school year, the teacher will provide a list of school supplies needed by my child in the class, which I promise to provide within two weeks.
9. I have read, understand and will comply with the applicable regulations. One of my statutory duties as a parent is to maintain ongoing contact with the School and actively participate in its life. At a minimum, frequent individual conversations with teachers, checking the School Notice Board, reading and responding to emails from the School.



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----- SOCIAL HOURS AND YARD DUTY -----

1. I agree to work the following Social Hours:
 - 3 hours during the Harvest Festival at the Polish Center in Yorba Linda, before the start of the school year,
 - and at least 18 hours during the school year at events organized by the School.
2. In the event that I am unable to fulfill this obligation, I agree to pay a cash equivalent in the amount of:
 - \$50.00 per hour for unworked hours during the Harvest Festival,
 - \$35.00 per hour for unworked hours during events organized by the School.
 - If I am unable to attend a previously confirmed shift during the Harvest Festival, I am obligated to:
 - notify the Hours Coordinator of the inability of making up the shift no less than 5 days before the Harvest Festival in order to enable a replacement to be found, or
 - notify the Hours Coordinator of who will come as a replacement, or
 - accept financial responsibility for the unworked hours in the amount of \$100.00 per hour in the event of not attending the shift and not notifying the Hours Coordinator or providing a replacement.
3. I also undertake to fulfill my obligation to be on yard duty on at least two school Saturdays during the school year. In the event of failure to fulfill these obligations:
 - I will pay \$170.00 for each unworked shift.



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4. Within 7 days of each hour worked, I will report them to the Hours Coordinator for recording.

The final settlement of hours worked, and payment of the cash equivalent shall take place:

- at the beginning of the school year in the case of 3 social hours for the harvest festival (within 4 weeks of the first day of school),
 - and a month before the end of the school year in the case of 18 social hours for the benefit of the School and yard duty shifts.
5. In the event of leaving school when the hours are not made up, I am obligated to settle the payment according to the scheme below:
- leaving school by the end of January - 9 hours and 1 duty shift,
 - leaving school after January - 18 hours and 2 duty shifts,
 - in the case of partial making up of hours and/or duties, the amount to be paid will be reduced by the equivalent of the hours and/or duties made up.
6. I undertake to read the document "Rules of Conduct at School and Disciplinary Consequences" with my child/children and to comply with them.
7. I have read and accepted the "Parents' / Guardians' Obligations", "Schedule of Lessons", "Rules of Conduct at School and Disciplinary Consequences", and the duties of the duty officer contained in the document "Duty Officers' Handbook".

Membership in the Polonia Centre and the Polish National Association are useful and welcome.